

APA FLORIDA REGION

GUIDELINES FOR REQUEST AND AWARD OF SCHOLARSHIPS

The Administrative Personnel Association of the Presbyterian Church (U.S.A.) has established Scholarship Funds for its members to assist them with the cost of attending Conferences (National and Regional) and Continuing Education Events.

The requirement for a scholarship is that you are a current paid (employed) member of the Administrative Personnel Association.

The following guidelines have been established for and by the Florida Region

Applications for a scholarship through the Florida Region must be received by the Regional Scholarship Chair no later than ninety (90) days prior to the event.

Based on the availability of funds, consideration will be limited and subject to the following guidelines:

* \$75 - 150 Florida Regional Conference

(* Members receiving Continuing Education assistance from their employers that covers one-half or more of the conference expenses will be eligible for the lesser award.)

A Scholarship Application submitted in the calendar year subsequent to having received an award will be reduced 50%; and in the year following two consecutive awards, the member's application will be denied.

Note:

You may also request a scholarship to attend the National Conference through the National Scholarship Chairperson. The deadline for submitting applications to the National Scholarship Chairperson shall be ninety (90) days prior to the event you plan to attend.

**Scholarship Application
Administrative Personnel Association
Florida Region**

Personal Information:

Name _____

Address _____

Phone _____ E-mail _____

Employment Information:

Employer _____

Part-time Full-time I receive Continuing Education assistance from my employer
that covers one-half or more of the conference expenses.

Certification Level Currently Pursuing: Level 1 Level II Level III

Please list APA Conferences most recently attended _____

If you have previously received a regional scholarship, please list conference date and location:

I certify that I am a member in good standing and my dues have been paid through _____.
I am requesting assistance in the amount of \$ _____ to attend the Florida Regional
Conference.

If awarded, make check payable to _____

Address _____

I understand that I may not receive the full amount if funds do not allow.

Applicant's Signature _____ Date _____

**DEADLINE FOR SUBMITTING APPLICATIONS
90 DAYS PRIOR TO CONFERENCE**

Applications for scholarship should be sent to the Regional Scholarship Chair: Ms. Shari Lowe,
Presbytery of Tropical Florida, 440 East Sample Road, #208, Pompano Beach, FL 33064
(Phone) 954-785-2220; (Fax) 954-785-1983; (E-mail) shari@tfpby.org

See Scholarship Guidelines on next page