



Membership/Renewal Form
January 1, 2012 - December 31, 2012

2012 Dues

Membership Categories:

___ New Member: \$75.00
___ Active Member: \$75.00

___ Active Member
(Renewal after February 1) \$85.00

___ Affiliate Member: \$75.00
___ Retired Member: \$32.50

No dues are required for:

Honorary Member Effective date _____
Honorary Life Member Effective Date _____

Contribution to:

Joyce Bauer Scholarship Fund: \$ _____
Life Member Scholarship Fund: \$ _____

Total Enclosed: \$ _____

Please make checks payable to:

Administrative Personnel Association (PCUSA)

Mail form & check to:

Yvette Tuitt
New Life Presbyterian Church
6600 Old National Hwy
College Park, GA 30349

Optional Information {Statistical purposes only}

Denomination:
___ PCUSA ___ Lutheran
___ RCA ___ Roman Catholic
___ PC in Canada ___ Episcopal
___ Baptist ___ Other
Race:
___ African American ___ Asian American
___ Caucasian ___ Hispanic
___ Indigenous North American
___ Other

Name: _____

Name you prefer on your nametag: * _____

Work Address: _____

Work Phone: _____

FAX: _____

Work Email: _____

Employer: _____

Title: _____

Home Address: _____

Home Phone: _____

Home Email: _____

I prefer to use home ___ /office ___ email (circle one)

Region: _____

Date of Birth (mm/dd/yy): _____

How did you hear about us? _____

Year Joined: _____

I am currently working on
Level I, Level II, Level III, Other (Please circle one)

Dates certified: _____

* Starting in 2012 magnetic nametags will be provided. If for some medical reason you cannot wear a magnetic nametag please comment here: _____

By payment of your membership dues you have read, accept and agree to comply with the Standards of Ethical Conduct Policy of the Administrative Personnel Association (APA)



Administrative Personnel Association (APA) Standards of Ethical Conduct

As a member of the Administrative Personnel Association (APA) of the Presbyterian Church (U.S.A.) I commit myself to the following standards of ethical conduct.

- Spiritual commitment to Jesus Christ and regard my work as a Christian vocation
-
- Recognize the need for continuing professional education and training
- Be knowledgeable of the governing documents of the association and be committed to the mission of the association by:
 - Uphold the bylaws, policies and procedures of APA and when in disagreement follow defined procedures for recommending changes
 - Communicate in a timely manner
 - Participate with other colleagues in organized efforts to share new knowledge and development in professional practices
 - Show professionalism to all those with whom I make contact on behalf of the association
- Maintain a pleasant attitude in meeting and communicating with people, treating each person as a child of God by:
 - Showing respect for each other, the moderator, work of committees and the voice of the majority
 - Refrain from personal attacks or embarrassing comments
 - Listen and respect all viewpoints
 - Focus on issues rather than personalities
 - Refrain from gossip and abusive speech
 - Be trustworthy with confidential information

Failure to comply with the standards outlined herein will be subject to disciplinary action as outlined in the APA Manual of Operations, Policies and Procedures.

Signature: _____ Date: _____
